

Risk assessment template

<p>Church: Christ Church</p>	<p>Assessor's name: Revd Alison Judge – AJ Bruce Goatly – BG Shajit Titus - ST</p>	<p>Date completed: 170421</p>	<p>Review date: Ongoing</p>
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Area of Focus	Controls required	Additional information	Action by whom?	Completed – date and name
<p>Access to church buildings for purposes of recording and/or livestreaming services (with no congregation present)</p> <p>Risk: contracting or spreading the virus by not social distancing or by touching contaminated services</p>	<p>Consider if anyone required for recording or broadcasting is clinically extremely vulnerable or has household members who are. Can someone else fulfil their role in the recording/livestreaming? Ensure that the people who need to attend the church building to enable the livestreaming or recording to take place are willing to do so and can do so safely. Make sure that only those essential for livestreaming or recording enter the church.</p>	<p>Vulnerable members contacted and stood down as necessary.</p>	<p>AJ BG</p>	<p>Last reviewed 170421 reviewed 101221</p>
	<p>Identify one point of entry to the church building, and a separate exit if possible.</p>			<p>Last reviewed 170421 reviewed 101221</p>
	<p>A suitable lone working policy has been consulted if relevant.</p>	<p>An example can be found here.</p>	<p>Noted</p>	
	<p>Consider staggered arrival times if multiple people from different households are coming into the building.</p>		<p>Noted</p>	
	<p>Holy water stoups and the font are empty.</p>		<p>n/a</p>	
	<p>Ensure safe use of equipment needed for livestreaming: avoid exceeding safe load on sockets, cables/tripod causing trip hazard</p>		<p>n/a</p>	
	<p>Provide adequate hand cleansing stations. Provide hand sanitiser for the occasions when people can't wash their hands.</p>		<p>AJ</p>	<p>Last reviewed 170421 reviewed 101221</p>
	<p>Review CofE guide on cleaning church buildings. Complete the 'cleaning' section of this risk assessment (below).</p>	<p>Advice on cleaning church buildings can be found here.</p>	<p>AJ</p>	<p>Last reviewed 170421 reviewed 101221</p>
	<p>Read the CofE guide on face coverings and produce or download signage or other relevant materials to indicate</p>	<p>Advice on face coverings can be found here.</p>	<p>AJ</p>	<p>Last reviewed 170421 reviewed 101221</p>

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	compliance with the law and requiring these for all except those exempt.			
	Identify where you can reduce the contact of people with surfaces, e.g. by leaving open doors that are not fire doors, using electronic documents rather than paperwork.		AJ	Last reviewed 170421 reviewed 101221
	Ensure you have an NHS Track and Trace QR code available, with an alternative option for those who cannot use that system.	Consult advice on complying with Track and Trace .	AJ	Last reviewed 170421 reviewed 101221